HOGAN • HANSEN

A Professional Corporation

Certified Public Accountants and Consultants

1099 INFORMATION SHEET

Your Name _____

Your Address _____

_____

Your EIN# or SS# _____

Information returns (Form 1099) are required to be prepared on certain payments made in the course of your trade or business. These payments which require 1099 reporting include:

- **Interest you pay to individuals on business loans (other than financial institutions)**
- **Cash rent paid**
- **Payments of $600 or more during the calendar year paid to non-incorporated persons or entities for services rendered**
- **All payments to attorneys totaling over $600**

1099s must be distributed to recipients on or before January 31. Failure to file 1099s may result in penalties by the IRS.

NAME	ADDRESS	SS# OR EIN#	AMOUNT	WHAT FOR